**Title of the paper**

**Subtitle**

**First AUTHOR[[1]](#footnote-0)a, Second AUTHORa , Third AUTHORb**

*a Affiliation, Country, email address*

*b Affiliation, Country, email address*

**Abstract**

This document presents the guidelines for the articles to be submitted at the International Conference of Kansei for Sustainability and Innovation 2024. The abstract should be no more than words maximum length. The length of the abstract should be no more than 300 words. The paper is divided into A. Full paper of 5-10 pages; B. Short paper of 2-4 pages and C. Special issue follows Springer format (depends on whether the other party is willing). The pdf file should not exceed 20 Mb. The number of keywords should not exceed 5.

***Keywords:*** *keyword 1, keyword 2, keyword 3…*

# Layout Instructions for text < this is style heading 1

In order to submit a paper with proper layout, please follow the instructions of this document.

The styles are defined in the Styles section of this Word document. You may select the section of the text you like to format and choose the formatting style you want. The easiest way to proceed is using this Word document as starting point for your text.

The paper size for submission is A4 format (229.7cm x 21cm), in portrait orientation (higher than larger). The font used for the body should be Calibri light or any sans-serif substitute font.

## Text < this is style Heading 2

The main text should be in 11pt, justified, with 1.2-interline space. Between paragraphs, there should be a space of 11pt (this are the settings in the Normal style).

Moreover:

When you want to use bullet points, bullets should have a left margin of 12 pt:

* Bullet point 1.
* Bullet point 2.
* Bullet point 3.

When you want to use a numbered list of items, the numbers should be Arabic, with a left margin of 12 pt:

1. Numbered item 1.
2. Numbered item 2.
3. Numbered item 3.

The text continues after the bullets points, or after the numbered list.

## Paper title and subtitle

The paper title should use Arial or any sans-serif substitute font, 16pt, aligned to left, with 1.2-interline space, all uppercase (this is style Title). Top space should be 54pt, and bottom space 20pt.

If there is a subtitle, the subtitle should use the same font as the title, but with size 12pt (this is style Subtitle). The space between title and subtitle should be 2pt.

Please be aware that if you remove the subtitle (you don’t want to use a subtitle), you have to change the bottom space for the title to 20pt.

## Author list

The list of authors should be in bold, 11pt, left aligned, with 1.2-interline space. The space at the bottom (before affiliations) should be 14pt.

Each author’s affiliation should be marked with a superscript letter. Corresponding author should be marked with a star, referring the footnote.

## Affiliation

Affiliations should be italic, 11pt, left aligned, with 1.2-interline space. The left margin should be 5 mm.

Affiliation description should include affiliation and affiliation country. The postal and the email address of the corresponding author should be included in footnote.

Three empty paragraphs in normal text format follow the affiliation descriptions.

## Keyword list

The number of keywords should not exceed 5. Keywords should be 11pt, italic, left aligned, with 1.2-interline space. Only the term “**Keywords:**” should be bold.

## Layout of Headings and subheadings

You can use the sytles Non-numbered Heading, Heading 1, Heading 2 and Heading 3 to apply these layout.

### Non-numbered section Headings < this is style Heading 3

Non-numbered section headings (abstract, acknowledgements and references) should be in upper-case, bold, 12pt, left aligned, with 1.2-interline space. The space on top should be 20pt, the space at the bottom 7pt.

### Numbered Section Headings

Numbered section headings (first level Headings, corresponding to style Heading 1) should be upper-case, bold, 12pt, left aligned, with 1.2-interline space. The space on top should be 20pt, the space at the bottom 7pt. Numbers should be Arabic numbers.

### Subsection Headings

Subsection headings (first level Headings, corresponding to style Heading 2) should be bold, 11pt, left aligned, with 1.2-interline space. The space on top should be 5pt, the space at the bottom 3pt. Numbers should be Arabic numbers (starting with the related numbered section number).

### Sub-subsection Headings

Sub-subsection headings (third level Headings, corresponding to style Heading 2) should be 11pt, left aligned, with 1.2-interline space. The space on top should be 0pt, the space at the bottom 2pt. Numbers should be Arabic numbers (starting with the related numbered section number, followed by the subsection one).

# Figures and tables in the text

The main thing to remember is: figures have the caption at the bottom, tables have the caption at the top.

## Figures

Figures should be centered, inside the page margins. Top and bottom spaces should be 14pt. Figures should be placed as close as possible to the place they are referenced in the text.

 **Figure 1**. KEER2024 will take place beginning of November 2024

Figures should be directly followed by figure captions. Figure caption should be 10 pt, centered, with 1.2-interline space. Top space should be 0 pt, and bottom space 12 pt. Only the term “**Figure**” and the figure number should be bold.

 **Figure 2**. Another example of image

## Tables

Tables should be centered, inside the page margins. Top space should be 0 pt, and bottom one 14 pt. Tables should be placed as close as possible to the place they are references in the text.

Tables should be directly preceded by table captions. Table caption should be 10 pt, centered, with 1.2-interline space. Top space should be 14 pt, and bottom space 3 pt. Only the term “Table” and the table number should be bold.

Text in the table should be as normal text but in 10 pt, and 6 pt of spacing after the text (style Text\_in\_table). Title cells should be in bold but in 10pt (style Title\_in\_table).

**Table 1**. An example of a table

| **Title 1** | **Title 2** | **Title 3** | **Title 4** |
| --- | --- | --- | --- |
| 1 | 2 | 3 | 4 |
| A | B | C | D |

**Acknowledgments**

Any acknowledgement should be placed at the end of the paper, before the reference list.

**References**

References should follow the APA reference format, should be 11pt, left aligned, single space. More information on how to use the APA reference format can be found here: https://www.mendeley.com/guides/apa-citation-guide.

1. Corresponding author. [↑](#footnote-ref-0)